



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Detailed Hospitality Expenditures Report
From April 1, 2017 to December 31, 2017

The *Members' Expenditures Report* for the third quarter of 2017-2018 outlines Members' expenditures processed by the House Administration between April 1 and December 31, 2017. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. For current policies, refer to the *Members' Allowances and Services Manual* on ourcommons.ca.

The expenses reported in the *Members' Expenditures Report* are, to some extent, reflective of the characteristics of the constituency that each Member represents. Constituency size, population and location are factors that influence Members' expenditures.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's Office Budget by Constituency appendix in the Budgets chapter.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1 and December 31, 2017 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
 - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
 - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when

representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member who is not their spouse. For the list of current designated travellers, see the Public Registry of Designated Travellers.

- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
 - under the age of 21;
 - between the age of 21 and 25 and in full-time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
 - **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
 - **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence along with any related relocation expenses. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1 and December 31, 2017.

- 5 **Gifts:** This category includes the following:
- cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an organization from the Member's constituency; and
 - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.
- 6 **Advertising:** This category includes the cost of print and other media sent to a Member's constituents to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
 - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
 - **Other printing-related expenses:** This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:

- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
- **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices as well as the cost of Internet services in constituency offices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Detailed Hospitality Expenditures Report

From April 1, 2017 to December 31, 2017

Member	Status	Constituency name	Constituency size	Number of electors			
Harder, Rachael	Active	Lethbridge	3,028 km ²	84,335			
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2017-04-01	Hosting a meeting	To meet visitors of Member's office	Ottawa	0	M0136424	Loblaws	\$19.48
						180 Wellington Cafeteria	\$8.30
					M0142263	Independent Grocer	\$19.51
						Bridgehead	\$18.99
						Shoppers Drug Mart	\$7.99
Subtotal						\$74.27	
2017-04-01	Hosting a meeting	To meet constituents	Lethbridge	0	M0139737	Save-on-foods	\$17.99
						Costco	\$32.99
					M0142263	Water Pure & Simple	\$25.00
Subtotal						\$75.98	
2017-04-13	Hosting a staff event	To attend staff events including training	Lethbridge	3	M0119589	Safeway	\$23.39
					M0123057	Save-On-Foods	\$7.12
						Safeway	\$5.03
Subtotal						\$35.54	
2017-04-29	Hosting a meeting	To discuss constituency issues with stakeholders	Lethbridge	10	M0121632	Wooden Shoe	\$19.35
						Subtotal	
2017-05-06	Meal at a gala, reception or ceremony	To celebrate a significant event	Lethbridge	1	M0127852	Wood's Homes Lethbridge	\$160.00
						Subtotal	
2017-05-12	Meal at a community activity or event	To celebrate a significant event	Lethbridge	2	M0121632	NORD-BRIDGE SENIOR CITIZEN ASSOCIATION	\$36.00
						Subtotal	
2017-05-16	Meal at a gala, reception or ceremony	To celebrate a significant event	Ottawa	0	M0123847	Canadian Club	\$73.83
						Subtotal	
2017-05-17	Meal at a gala, reception or ceremony	To celebrate a significant event	Ottawa	1	M0123847	NPB Leadership Dinner	\$160.22
						Subtotal	
2017-05-18	Meal at a gala, reception or ceremony	To celebrate a significant event	Ottawa	1	M0123847	National Prayer Breakfast	\$139.02
						Subtotal	
2017-05-20	Hosting a meeting	To meet constituents	Lethbridge	1	M0123847	Original Joe's	\$36.00
						Subtotal	
2017-05-23	Hosting a meeting	To meet constituents	Lethbridge	1	M0123847	Firestone Restaurant	\$43.12
						Subtotal	
2017-05-23	Hosting a meeting	To meet constituents	Lethbridge	2	M0123847	Streetside Eatery	\$53.90
						Subtotal	
2017-05-24	Meal at a community activity or event	To discuss constituency issues with stakeholders	Lethbridge	1	M0123072	Lethbridge Chamber of Commerce	\$42.00
						Subtotal	
2017-05-24	Hosting a meeting	To meet constituents	Lethbridge	3	M0123847	Bread Milk and Honey	\$22.60
						Subtotal	
2017-05-26	Hosting a staff event	To attend staff events including training	Lethbridge	3	M0126028	Safeway	\$19.99
						Subtotal	
STATUS:							
Active - Member throughout fiscal year; DE - Deceased; NR - Not re-elected; NE - Newly elected; NSR - Not seeking re-election; RS - Resigned; NEB - Newly elected in by-election							

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2017-05-31	Hosting a meeting	To meet visitors of Member's office	Ottawa	50	M0125599	Loblaws	\$17.08
Subtotal							\$17.08
2017-06-03	Hosting a meeting	To discuss constituency issues with stakeholders	Lethbridge	10	M0126028	Costco	\$44.23
					M0126118	Subway	\$84.00
Subtotal							\$128.23
2017-06-10	Hosting a staff event	To celebrate a significant event	Ottawa	7	M0125599	Carp Bakery	\$11.40
						Walmart	\$54.98
						Costco	\$61.41
						Farm boy	\$7.82
Subtotal							\$135.61
2017-06-12	Hosting a reception or open house	To discuss constituency issues with stakeholders	Ottawa	130	M0126560	Dish	\$55.19
						Dish	\$236.63
Subtotal							\$291.82
2017-06-16	Hosting a meeting	To meet constituents	Lethbridge	2	M0126560	Firestone	\$59.63
Subtotal							\$59.63
2017-06-16	Hosting a meeting	To meet constituents	Lethbridge	1	M0126560	Earls	\$38.64
Subtotal							\$38.64
2017-06-22	Hosting a staff event	To attend staff events including training	Lethbridge	3	M0127704	Koffee Korner	\$31.50
Subtotal							\$31.50
2017-06-23	Hosting a meeting	To meet constituents	Lethbridge	1	M0127852	Streetside Eatery	\$27.50
Subtotal							\$27.50
2017-07-01	Hosting a town hall or community event	To celebrate a significant event	Lethbridge	2000	M0126118	The Canada Popcorn Company	\$173.97
					M0127850	Western Canada Welding Products Ltd.	\$523.85
						Party Central	\$75.00
						Party Central	\$360.00
Subtotal							\$1,132.82
2017-07-07	Hosting a meeting	To meet constituents	Lethbridge	3	M0133881	Firestone Restaurant	\$41.62
Subtotal							\$41.62
2017-07-14	Meal at a gala, reception or ceremony	To celebrate a significant event	Lethbridge	2	M0134226	Nikka Yuko Japanese Garden	\$375.00
Subtotal							\$375.00
2017-08-09	Hosting a meeting	To meet constituents	Lethbridge	5	M0134463	Subway	\$42.00
Subtotal							\$42.00
2017-08-16	Hosting a meeting	To discuss constituency issues with stakeholders	Lethbridge	5	M0134819	Pita Pit	\$46.85
Subtotal							\$46.85
2017-08-19	Hosting a town hall or community event	To celebrate a significant event	Picture Butte	5000	M0135135	BulkBarn	\$789.30
Subtotal							\$789.30
2017-08-22	Meal at a community activity or event	To meet constituents	Lethbridge	40	M0133881	Save-On-Foods	\$13.42
Subtotal							\$13.42
2017-08-22	Meal at a gala, reception or ceremony	To meet constituents	Lethbridge	0	M0134677	Exhibition Park	\$71.43
Subtotal							\$71.43
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Harder, Rachael	Active	Lethbridge	3,028 km ²	84,335

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2017-08-23	Hosting a staff event	To attend staff events including training	Lethbridge	5	M0134463	Walmart	\$18.96
					M0134818	Costco	\$74.27
						Costco	\$65.59
					Subtotal		\$158.82
2017-08-24	Hosting a meeting	To meet constituents	Lethbridge	12	M0134818	Costco	\$25.57
						Subtotal	
2017-08-25	Hosting a town hall or community event	To meet constituents	Lethbridge	1000	M0134678	Interfaith Food Bank	\$370.00
					M0134725	Wholesale club	\$70.18
						Dollarama	\$49.50
						Dollarama	\$46.50
						Dollarama	\$40.00
						Save-on-Foods	\$29.55
						Klassy's Bakery	\$14.15
						Dollarama	\$6.50
					M0134818	Costco	\$675.80
						Canadian Tire	\$7.00
					M0135068	Costco	\$226.49
						Wholesale Club	\$48.79
						Wholesale Club	\$43.35
						Wholesale Club	\$26.97
nofrills	\$18.47						
M0136066	Wards Rentals Ltd.	\$272.37					
Subtotal		\$1,990.56					
2017-09-05	Hosting a meeting	To meet constituents	Lethbridge	2	M0134818	Lighthouse Japanese	\$28.40
						Subtotal	
2017-09-11	Hosting a meeting	To meet constituents	Lethbridge	3	M0134818	Steatside Eatery	\$60.36
						Subtotal	
2017-10-10	Hosting a town hall or community event	To discuss constituency issues with stakeholders	Lethbridge	30	M0142620	Tim Hortons	\$71.35
						Subtotal	
2017-10-20	Hosting a town hall or community event	To celebrate a significant event	Lethbridge	140	M0139721	Designed to Dwell	\$128.50
						Wards Rentals Ltd.	\$68.57
						Long and McQuade Limited	\$39.00
						Randy Epp	\$100.00
						Coaldale Bakery	\$50.00
						Costco	\$44.96
						walmart	\$44.14
						save-on-foods	\$6.00
					M0139737	Party City	\$39.45
						Dollar Tree Canada	\$6.25
						Value village	\$3.99
Subtotal		\$530.86					
2017-10-31	Hosting a meeting	To meet visitors of Member's office	Ottawa	20	M0142263	Shoppers Drug Mart	\$29.47
						Subtotal	

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2017-11-04	Hosting a meeting	To meet constituents	Lethbridge	8	M0141811	Neighbourhood Bake House	\$20.00
Subtotal							\$20.00
2017-11-09	Hosting a meeting	To plan Member's priorities and activities	Ottawa	7	M0141246	Isabella Pizzeria	\$68.97
Subtotal							\$68.97
2017-11-11	Meal at a gala, reception or ceremony	To meet constituents	Lethbridge	2	M0141811	Big Brother Big Sister	\$90.00
Subtotal							\$90.00
2017-12-05	Hosting a staff event	To plan Member's priorities and activities	Ottawa	7	M0144978	PALAIS IMPERIAL - ROYAL THAI	\$168.13
					M0144983	FARM BOY	\$49.49
						Costco	\$28.62
Subtotal							\$246.24
Total							\$7,554.87

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