



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Detailed Hospitality Expenditures Report
From April 1, 2016 to March 31, 2017

The *Members' Expenditures Report* for 2016-2017 outlines Members' expenditures processed by the House Administration between April 1, 2016 and March 31, 2017. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. For current policies, refer to the *Members' Allowances and Services Manual* on the Parliament of Canada Web site.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's office Budget by Constituency.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1, 2016 and March 31, 2017 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
 - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
 - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member who is not their spouse. For the list of current designated travellers, see the Public Registry of Designated Travellers.

- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
 - under the age of 21;
 - between the age of 21 and 25 and in full-time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
 - **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
 - **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence along with any related relocation expenses. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2016 and March 31, 2017.

- 5 **Gifts:** This category includes the following:
- cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an organization from the Member's constituency; and
 - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.
- 6 **Advertising:** This category includes the cost of print and other media sent to a Member's constituents to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
 - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
 - **Other printing-related expenses:** This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:
- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
 - **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.

- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Detailed Hospitality Expenditures Report

From April 1, 2016 to March 31, 2017

Member	Status	Constituency name	Constituency size	Number of electors			
Quach, Anne Minh-Thu	Active	Salaberry—Suroît	2,271 km ²	92,604			
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2015-06-26	Meal at a community activity or event	To meet constituents	Saint-Anicet	1	M0089615	Association pour la sauvegarde du lac St-François	\$90.00
Subtotal							\$90.00
2015-07-05	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0089604	Club Optimiste de Valleyfield	\$100.00
Subtotal							\$100.00
2015-11-24	Meal at a community activity or event	To meet constituents	Saint-Zotique	0	M0089604	AGAS Soulanges	\$39.14
Subtotal							\$39.14
2016-02-06	Meal at a community activity or event	To meet constituents	Huntingdon	1	M0081412	L'Antichambre 12-17	\$40.00
Subtotal							\$40.00
2016-03-15	Hosting a town hall or community event	To discuss constituency issues with stakeholders	Huntingdon	30	M0081412	IGA	\$19.45
Subtotal							\$19.45
2016-03-16	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0081414	Club Richelieu Salaberry-de-Valleyfield	\$100.00
Subtotal							\$100.00
2016-03-17	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	2	M0089604	Moisson Sud-Ouest	\$36.00
Subtotal							\$36.00
2016-04-02	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	3	M0090386	C.A.L.A.C.S La Vigie	\$60.00
Subtotal							\$60.00
2016-04-13	Meal at a gala, reception or ceremony	To celebrate a significant event	Vaudreuil-Dorion	1	M0106415	Chambre de commerce et d'industrie Vaudreuil-Soulanges	\$125.00
Subtotal							\$125.00
2016-04-17	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	11	M0087948	Légion Canadienne	\$74.00
Subtotal							\$74.00
2016-04-21	Hosting a staff event	To discuss constituency issues with stakeholders	Salaberry-de-Valleyfield	2	M0087281	Rotisserie Salaberry	\$25.18
Subtotal							\$25.18
2016-04-24	Meal at a community activity or event	To meet constituents	Franklin	1	M0087948	SABEC	\$30.00
Subtotal							\$30.00
2016-04-29	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	9	M0087948	Bébé Layette	\$100.00
Subtotal							\$100.00
2016-04-30	Meal at a community activity or event	To meet constituents	Saint-Chrysostome	1	M0093251	Association Québécoise des Loisirs Folkloriques Sud-Ouest	\$40.00
Subtotal							\$40.00
2016-04-30	Meal at a gala, reception or ceremony	To celebrate a significant event	Salaberry-de-Valleyfield	2	M0106415	Chambre de commerce et d'industrie Beauharnois	\$250.00

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Quach, Anne Minh-Thu	Active	Salaberry—Suroît	2,271 km ²	92,604			
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
						Valleyfield Haut-Saint-Laurent	
Subtotal							\$250.00
2016-05-06	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	3	M0087948	AQDR Valleyfield-Suroît	\$48.00
Subtotal							\$48.00
2016-05-06	Meal at a gala, reception or ceremony	To meet constituents	Salaberry-de-Valleyfield	1	M0106415	Au Moulin de la Source	\$125.00
Subtotal							\$125.00
2016-05-14	Meal at a community activity or event	To meet constituents	Coteau-du-Lac	1	M0090386	Société St-Jean-Baptiste section Belleive	\$58.00
Subtotal							\$58.00
2016-05-16	Hosting a staff event	To discuss constituency issues with stakeholders	Salaberry-de-Valleyfield	8	M0087281	Les Caprices d'Angelicia	\$54.27
Subtotal							\$54.27
2016-05-25	Hosting a town hall or community event	To meet constituents	Salaberry-de-Valleyfield	40	M0087281	Petite Grange	\$194.06
						Metro	\$42.39
Subtotal							\$236.45
2016-05-26	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0090386	Cafe Agora	\$30.00
Subtotal							\$30.00
2016-05-28	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0087948	FADOQ	\$40.00
Subtotal							\$40.00
2016-05-28	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0093251	Café des 2 pains	\$70.00
Subtotal							\$70.00
2016-06-03	Meal at a community activity or event	To meet constituents	Vaudreuil-Dorion	1	M0088333	Musée regional de Vaudreuil-Soulange	\$190.00
Subtotal							\$190.00
2016-06-04	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	9	M0088226	Société Canadienne du cancer	\$100.00
Subtotal							\$100.00
2016-06-13	Hosting a reception or open house	To meet visitors of Member's office	Ottawa	47	M0091754	Service de restauration	\$508.48
Subtotal							\$508.48
2016-07-06	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0093251	Pédaliers de l'avenir	\$100.00
Subtotal							\$100.00
2016-07-06	Hosting a meeting	To plan Member's priorities and activities	Salaberry-de-Valleyfield	2	M0099434	Restaurant Romano	\$21.98
Subtotal							\$21.98
2016-07-15	Meal at a community activity or event	To celebrate a significant event	Salaberry-de-Valleyfield	8	M0115672	Régates de Valleyfield inc.	\$1,000.00
Subtotal							\$1,000.00
2016-07-20	Meal at a community activity or event	To discuss constituency issues with stakeholders	Saint-Zotique	0	M0109185	AGAS Soulanges	\$38.26
Subtotal							\$38.26
2016-07-28	Meal at a community activity or event	To meet constituents	Saint-Zotique	0	M0093251	AGAS Soulanges	\$34.79

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Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
Subtotal							\$34.79
2016-08-11	Hosting a town hall or community event	To meet constituents	Salaberry-de-Valleyfield	24	M0095621	Rodéo International Valleyfield	\$274.94
Subtotal							\$274.94
2016-08-15	Hosting a meeting	To meet visitors of Member's office	Salaberry-de-Valleyfield	7	M0099193	Metro	\$18.61
Subtotal							\$18.61
2016-08-27	Meal at a community activity or event	To meet constituents	Coteau-du-Lac	0	M0100814	Hebergement La Passerelle	\$50.00
Subtotal							\$50.00
2016-08-29	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0097288	MUSO	\$50.00
Subtotal							\$50.00
2016-09-04	Hosting a town hall or community event	To discuss constituency issues with stakeholders	Franklin	20	M0105706	Ivanhoe Faille	\$200.00
Subtotal							\$200.00
2016-09-07	Meal at a community activity or event	To meet constituents	Sainte-Marthe	1	M0097288	Comite 21 Quebec	\$54.99
Subtotal							\$54.99
2016-09-12	Hosting a meeting	To discuss constituency issues with stakeholders	Salaberry-de-Valleyfield	4	M0097288	Distribution Alimentaire Aubut Inc	\$12.99
Subtotal							\$12.99
2016-09-14	Meal at a community activity or event	To meet constituents	Saint-Anicet	1	M0106442	Fondation de l'hôpital du Suroît	\$125.00
Subtotal							\$125.00
2016-09-16	Meal at a gala, reception or ceremony	To celebrate a significant event	Salaberry-de-Valleyfield	1	M0099635	Comité Zip du Haut St-Laurent	\$100.00
Subtotal							\$100.00
2016-09-19	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	0	M0097288	Chambre de commerce et d'industrie Beauharnois Valleyfield HSL	\$65.98
Subtotal							\$65.98
2016-09-22	Hosting a town hall or community event	To discuss constituency issues with stakeholders	Beauharnois	60	M0097713	Petite Grange, La	\$150.25
Subtotal							\$150.25
2016-09-22	Hosting a town hall or community event	To meet constituents	Beauharnois	30	M0099434	Local du Gourmet	\$181.46
						Metro	\$56.75
Subtotal							\$238.21
2016-09-30	Hosting a meeting	To plan Member's priorities and activities	Salaberry-de-Valleyfield	10	M0103450	Premiere Moisson	\$27.74
Subtotal							\$27.74
2016-10-07	Hosting a meeting	To plan Member's priorities and activities	Salaberry-de-Valleyfield	10	M0103450	Chopinerie	\$19.75
Subtotal							\$19.75
2016-10-14	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	1	M0100814	O tour d'la table	\$100.00
Subtotal							\$100.00
2016-10-14	Hosting a meeting	To plan Member's priorities and activities	Salaberry-de-Valleyfield	10	M0103450	Metro	\$13.99
						Chopinerie	\$17.50

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Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
Subtotal							\$31.49
2016-10-16	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	5	M0103450	Assemblée Colonel Salaberry des Chevaliers de Colomb	\$72.00
Subtotal							\$72.00
2016-10-20	Meal at a community activity or event	To meet constituents	Vaudreuil-Dorion	0	M0103436	Musee regional de Vaudreuil-Soulanges	\$70.00
Subtotal							\$70.00
2016-10-21	Hosting a meeting	To plan Member's priorities and activities	Salaberry-de-Valleyfield	8	M0101703	Tim Hortons	\$10.76
Subtotal							\$10.76
2016-10-27	Hosting a reception or open house	To meet constituents	Salaberry-de-Valleyfield	90	M0100807	Nos 1001 plats Inc.	\$1,116.25
					M0100814	Maxi	\$5.16
					M0101694	Domaine des salamandres	\$103.33
						Vignoble Le chat botté	\$118.57
						IGA	\$34.76
					M0101703	Provigo	\$51.34
						IGA	\$43.35
						Entre Pierre et Terre	\$97.59
						Depanneur Academie	\$5.21
	Cidrerie du Minot	\$123.50					
Subtotal							\$1,699.06
2016-10-28	Hosting a meeting	To plan Member's priorities and activities	Salaberry-de-Valleyfield	8	M0101703	Tim Hortons	\$10.76
Subtotal							\$10.76
2016-10-28	Meal at a community activity or event	To discuss constituency issues with stakeholders	Montréal	1	M0106415	Comité Chômage de Montréal	\$125.00
Subtotal							\$125.00
2016-11-05	Meal at a community activity or event	To meet constituents	Coteau-du-Lac	1	M0104129	Garde de Coteau-du-Lac Inc.	\$60.00
Subtotal							\$60.00
2016-11-09	Hosting a town hall or community event	To discuss constituency issues with stakeholders	Coteau-du-Lac	50	M0102243	Bergerac Traiteur	\$330.00
					M0103450	Tim Hortons	\$78.52
Subtotal							\$408.52
2016-11-10	Meal at a community activity or event	To meet constituents	Valleyfield	0	M0104151	Fondation du Collège de Valleyfield	\$125.00
Subtotal							\$125.00
2016-11-12	Meal at a gala, reception or ceremony	To meet constituents	Valleyfield	0	M0104139	Société Saint-Jean-Baptiste - Diocèse de Valleyfield	\$65.00
Subtotal							\$65.00
2016-11-19	Meal at a gala, reception or ceremony	To meet constituents	Saint-Rémi	0	M0104144	Vents d'espoir de la Vallée du Saint-Laurent	\$125.00
Subtotal							\$125.00
2016-11-20	Meal at a community activity or event	To celebrate a significant event	Valleyfield	0	M0104133	Société d'histoire et de généalogie de Salaberry	\$20.00
Subtotal							\$20.00

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Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2016-11-24	Hosting a town hall or community event	To meet constituents	Valleyfield	25	M0105964	Factrie, Café Culturel, La	\$787.50
Subtotal							\$787.50
2016-11-26	Meal at a community activity or event	To meet constituents	Valleyfield	1	M0104135	Garde Champlain IND-INC	\$50.00
Subtotal							\$50.00
2016-12-16	Meal at a community activity or event	To meet constituents	Valleyfield	20	M0110217	IGA Extra Famille Lacas	\$291.88
Subtotal							\$291.88
2017-01-19	Hosting a meeting	To plan Member's priorities and activities	Salaberry-de-Valleyfield	8	M0112728	Hotel Plaza Valleyfield	\$229.19
Subtotal							\$229.19
2017-01-28	Meal at a community activity or event	To meet constituents	Huntingdon	1	M0110219	CLUB OPTIMISTE DE HUNTINGDON	\$140.00
Subtotal							\$140.00
2017-01-28	Meal at a community activity or event	To meet constituents	Salaberry-de-Valleyfield	4	M0112768	APDIS	\$48.00
Subtotal							\$48.00
Total							\$9,641.62
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