



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Detailed Hospitality Expenditures Report
From April 1, 2015 to September 30, 2015

The *Members' Expenditures Report* for the second quarter of 2015-2016 outlines Members' expenditures processed by the House Administration between April 1, 2015 and September 30, 2015. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. To see the current policies, refer to the *Members' Allowances and Services Manual* available on the Parliament of Canada Web site.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's Office Budget by Constituency.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1, 2015 and September 30, 2015 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
 - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
 - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member. For a list of current designated travellers, see the Public Registry of Designated Travellers.

- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
 - under the age of 21;
 - between the age of 21 and 25 and in full time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
 - **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
 - **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utilities fees if the secondary residence in the National Capital Region is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation while in the National Capital Region if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering and service, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2015 and September 30, 2015.

- 5 **Gifts:** This category includes the following:
- cost of gifts given as a matter of protocol to recognize the value and importance of a person, event or organization from the Member's constituency; and
 - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.
- 6 **Advertising:** This category includes the cost of print and other media to advertise the Member's name and contact information, assistance and services provided, constituency meeting announcements, congratulatory messages, seasonal greetings, partisan opinions or advocacy statements to the Member's constituents.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
 - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
 - **Other printing-related expenses:** This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:
- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
 - **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.

- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to the Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Detailed Hospitality Expenditures Report

From April 1, 2015 to September 30, 2015

Member	Status	Constituency name	Constituency size	Number of electors			
Giguère, Alain	Active	Marc-Aurèle-Fortin	58 km ²	87,923			
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2015-03-07	Attend a community activity or event	To meet constituents	Sainte-Thérèse	5	M0061664	CHEVALIERS DE COLOMB CONSEIL 2015 STE-THERESE-BOISBRIANDS	\$90.00
Subtotal							\$90.00
2015-04-01	Hosting a meeting	To meet visitors of Member's office	Sainte-Thérèse	0	M0060906	Tigre Géant	\$85.74
					M0062715	Costco	\$3.99
					M0063646	Tigre Géant	\$131.96
						Linen Chest	\$20.97
Subtotal							\$44.68
Subtotal							\$287.34
2015-04-01	Attend a gala, reception or ceremony	To meet constituents	Laval	2	M0062661	Chambre de commerce et d'industrie de Laval	\$250.00
Subtotal							\$250.00
2015-04-09	Hosting a meeting	To meet visitors of Member's office	Sainte-Thérèse	50	M0060651	Bellucci	\$75.29
Subtotal							\$75.29
2015-04-09	Attend a community activity or event	To meet constituents	Lorraine	1	M0065061	VILLE DE LORRAINE	\$43.49
Subtotal							\$43.49
2015-04-13	Hosting a meeting	To plan Member's priorities and activities	Sainte-Thérèse	4	M0058575	Champion Pizza	\$47.84
Subtotal							\$47.84
2015-04-16	Hosting a meeting	To meet visitors of Member's office	Sainte-Thérèse	8	M0062715	Tigre Géant	\$19.58
Subtotal							\$19.58
2015-04-16	Attend a community activity or event	To meet constituents	Laval	1	M0063373	Fondation Collège Montmorency	\$250.00
Subtotal							\$250.00
2015-04-17	Attend a gala, reception or ceremony	To meet constituents	Sainte-Thérèse	2	M0058570	Parrainage civique Basses-Laurentides	\$250.00
Subtotal							\$250.00
2015-04-17	Attend a community activity or event	To meet constituents	Laval	0	M0063653	FONDATION DE L'ÉCOLE LE BALUCHON	\$50.00
Subtotal							\$50.00
2015-04-25	Attend a community activity or event	To meet constituents	Laval	2	M0060773	québec-france laval	\$150.00
Subtotal							\$150.00
2015-04-30	Attend a community activity or event	To meet constituents	Laval	2	M0059975	LIS AVEC MOI	\$250.00
Subtotal							\$250.00
2015-05-03	Attend a community activity or event	To meet constituents	Laval	6	M0060026	FONDATION DE L'AUTISME	\$100.00
Subtotal							\$100.00
2015-05-05	Attend a community activity or event	To meet constituents	Bois-des-Filion	1	M0061675	MAISON DE LA FAMILLE BDF	\$85.00
Subtotal							\$85.00
2015-05-08	Hosting a reception or open house	To celebrate a significant event	Sainte-Thérèse	35	M0061672	LÉGION ROYALE CANADIENNE FILALE BRANCH 208	\$357.42

STATUS: Active - Member throughout fiscal year; DE - Deceased; NR - Not re-elected; NE - Newly elected; NSR - Not seeking re-election; RS - Resigned; NEB - Newly elected in by-election

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Giguère, Alain	Active	Marc-Aurèle-Fortin	58 km ²	87,923			
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
Subtotal							\$357.42
2015-05-21	Hosting a meeting	To meet visitors of Member's office	Sainte-Thérèse	15	M0062715	Tigre Géant	\$8.88
Subtotal							\$8.88
2015-05-24	Attend a gala, reception or ceremony	To meet constituents	Laval	1	M0065083	FONDATION DROIT AU TALENT	\$250.00
Subtotal							\$250.00
2015-05-29	Hosting a meeting	To plan Member's priorities and activities	Sainte-Thérèse	5	M0062666	Jardin Lee	\$50.48
Subtotal							\$50.48
2015-06-02	Attend a community activity or event	To meet constituents	Blainville	1	M0062713	MOISSON LAURENTIDES	\$190.00
Subtotal							\$190.00
2015-06-05	Attend a gala, reception or ceremony	To meet constituents	Sainte-Thérèse	1	M0059986	CLUB OPTIMISTE STE-THERESE	\$130.00
Subtotal							\$130.00
2015-06-05	Attend a gala, reception or ceremony	To meet constituents	Sainte-Thérèse	2	M0064732	Chambre de commerce et d'industrie Thérèse de Blainville	\$250.00
Subtotal							\$250.00
2015-06-11	Attend a community activity or event	To meet constituents	Laval	1	M0062553	Fondation Sir-Wilfrid-Laurier	\$250.00
Subtotal							\$250.00
2015-06-13	Attend a community activity or event	To meet constituents	Laval	2	M0062721	FONDATION CULTURE ET ARTS VISUELS DE LAVAL, LA	\$110.00
Subtotal							\$110.00
2015-07-22	Attend a community activity or event	To meet constituents	Sainte-Thérèse	1	M0064608	CLUB DE SOCCER LES BRAVES DE SAINTE-THÉRÈSE	\$100.00
Subtotal							\$100.00
Total							\$3,645.32
STATUS: Active - Member throughout fiscal year; DE - Deceased; NR - Not re-elected; NE - Newly elected; NSR - Not seeking re-election; RS - Resigned; NEB - Newly elected in by-election							