



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Detailed Hospitality Expenditures Report
From April 1, 2015 to June 30, 2015

The *Members' Expenditures Report* for the first quarter of 2015-2016 outlines Members' expenditures processed by the House Administration between April 1, 2015 and June 30, 2015. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. To see the current policies, refer to the *Members' Allowances and Services Manual* available on the Parliament of Canada Web site.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's Office Budget by Constituency.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1, 2015 and June 30, 2015 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
 - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
 - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member. For a list of current designated travellers, see the Public Registry of Designated Travellers.

- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
 - under the age of 21;
 - between the age of 21 and 25 and in full time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
 - **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
 - **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utilities fees if the secondary residence in the National Capital Region is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation while in the National Capital Region if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering and service, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2015 and June 30, 2015.

- 5 **Gifts:** This category includes the following:
- cost of gifts given as a matter of protocol to recognize the value and importance of a person, event or organization from the Member's constituency; and
 - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.
- 6 **Advertising:** This category includes the cost of print and other media to advertise the Member's name and contact information, assistance and services provided, constituency meeting announcements, congratulatory messages, seasonal greetings, partisan opinions or advocacy statements to the Member's constituents.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
 - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
 - **Other printing-related expenses:** This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:
- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
 - **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.

- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to the Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Detailed Hospitality Expenditures Report

From April 1, 2015 to June 30, 2015

Member	Status	Constituency name	Constituency size	Number of electors
Chicoine, Sylvain	Active	Châteauguay—Saint-Constant	315 km ²	88,908

Detailed Hospitality Expenditures Report							
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2015-04-01	Hosting a meeting	To meet visitors of Member's office	Châteauguay	0	M0059465	Super C	\$2.99
						Super C	\$12.97
					M0059466	Super C	\$6.78
						Super C	\$30.76
					M0059469	Tim Horton	\$2.25
					M0060886	Super C	\$8.99
						Canadian Tire	\$17.88
						Super C	\$5.29
					M0060890	Super C	\$17.99
						Walmart	\$8.97
					M0060892	Dollarama	\$3.00
						Tigre Géant	\$3.96
						Super C	\$4.99
						Tim Hortons	\$9.74
					M0061700	Dollarama	\$4.00
						Super C	\$3.29
					M0061704	Super C	\$7.68
						Maxi	\$7.76
						Tim Hortons	\$2.25
						Super C	\$4.08
						Super C	\$11.53
						Super c	\$7.99
					M0062782	Super C	\$4.78
						Super C	\$3.54
						Maxi	\$5.99
					M0062784	Tim Hortons	\$2.25
						Maxi	\$16.88
Tigre Géant	\$4.00						
Super C	\$17.47						
M0062787	Dollarama	\$2.00					
	Super C	\$4.49					
	Super C	\$10.28					
Subtotal							\$256.82
2015-04-08	Attend a community activity or event	To meet constituents	Châteauguay	2	M0059459	CHAMBRE DE COMMERCE DU GRAND CHÂTEAUGUAY	\$60.00
						Subtotal	
2015-04-11	Attend a gala, reception or ceremony	To meet constituents	Châteauguay	2	M0060886	Irish Society	\$60.00
						Subtotal	
2015-04-18	Attend a gala, reception or ceremony	To meet constituents	Sainte-Catherine	2	M0059459	GESTION GAÏA MANAGEMENT INC.	\$240.00
						Subtotal	

Detailed Hospitality Expenditures Report

Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2015-04-21	Attend a community activity or event	To meet constituents	Châteauguay	2	M0059459	CHAMBRE DE COMMERCE DU GRAND CHÂTEAUGUAY	
							Subtotal
2015-04-22	Hosting a meeting	To discuss constituency issues with stakeholders	Châteauguay	3	M0059465	St-Hub	\$26.85
							Subtotal
2015-04-23	Hosting a meeting	To discuss constituency issues with stakeholders	Châteauguay	6	M0059468	IGA	\$41.86
							Subtotal
2015-04-25	Attend a gala, reception or ceremony	To meet constituents	Saint-Constant	2	M0060333	PAROISSE SAINT-CONSTANT	\$250.00
							Subtotal
2015-05-01	Hosting a meeting	To discuss constituency issues with stakeholders	Châteauguay	5	M0059935	Ye Olde Orchard	\$105.96
							Subtotal
2015-05-08	Attend a community activity or event	To discuss constituency issues with stakeholders	Châteauguay	3	M0060886	Il Vicino	\$57.90
							Subtotal
2015-05-10	Attend a community activity or event	To meet constituents	Saint-Mathieu (Roussillon)	2	M0060886	Municipalité de St-Mathieu	\$20.00
							Subtotal
2015-05-13	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	3	M0060913	Brixtons Bar	\$40.27
							Subtotal
2015-05-13	Attend a community activity or event	To meet constituents	Mercier (Roussillon)	1	M0061700	CCGC	\$60.00
							Subtotal
2015-05-17	Attend a community activity or event	To meet constituents	Saint-Isidore (Roussillon)	1	M0061700	Age d'Or St-Isidore	\$22.00
							Subtotal
2015-05-21	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	2	M0061263	Bristons Bar	\$37.84
							Subtotal
2015-05-22	Hosting a meeting	To discuss constituency issues with stakeholders	Châteauguay	5	M0061263	St-Hub Châteauguay	\$57.80
							Subtotal
2015-05-29	Attend a community activity or event	To meet constituents	Mercier (Roussillon)	1	M0062784	Opération enfants soleil	\$25.00
							Subtotal
2015-05-30	Hosting a reception or open house	To meet constituents	Châteauguay	70	M0062782	Walmart	\$34.48
							Subtotal
2015-05-30	Hosting a reception or open house	To meet constituents	Châteauguay	70	M0062782	Costco	\$51.96
							Subtotal
2015-05-30	Hosting a reception or open house	To meet constituents	Châteauguay	70	M0062782	Métro	\$11.37
							Subtotal

Detailed Hospitality Expenditures Report

Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2015-06-01	Attend a community activity or event	To meet constituents	Saint-Constant	2	M0062782	Ville de St-Constant	\$54.00
Subtotal							\$54.00
2015-06-06	Attend a community activity or event	To meet constituents	Saint-Constant	8	M0062792	EXPOS DE ST-CONSTANT	\$400.00
Subtotal							\$400.00
2015-06-07	Attend a community activity or event	To meet constituents	Châteauguay	2	M0062784	Légion	\$18.00
Subtotal							\$18.00
Total							\$2,042.11

STATUS: **Active** - Member throughout fiscal year; **DE** - Deceased; **NR** - Not re-elected; **NE** - Newly elected; **NSR** - Not seeking re-election; **RS** - Resigned; **NEB** - Newly elected in by-election