

Office of the Secretary to the Governor General

Recovery of Costs for the Actual Visit to United Arab Emirates, State of Qatar and State of Kuwait from March 16-23, 2022

SECOND/FINAL INVOICE : ggINV22042 financial details

Category on GAC invoice	Transaction details	Amount paid	Invoice
Travel Expenses Actual Visit (Public Servants)	Employee 1 - Return Commercial flight from Doha to Ottawa due to Covid-19 Quarantine requirements	9,651.52	n/a
Travel Expenses Actual Visit (Public Servants)	Employee 1 - Booking fees	141.00	n/a
Travel Expenses Actual Visit (Public Servants)	Employee 2 - Return Commercial Flight from Qatar to Ottawa due to Covid-19 Quarantine requirements	7,640.50	n/a
Travel Expenses Actual Visit (Public Servants)	Employee 2 - Booking fees	78.00	n/a
Travel Expenses Actual Visit (Public Servants)	DND Logistics team hotel pre-visit : 5 room nights and parking for 1 rental vehicle	1,605.60	n/a
Travel Expenses Actual Visit (Public Servants)	DND Logistics team hotel post-visit : 2 room nights and parking for 1 rental vehicle	675.84	n/a
Travel Expenses Actual Visit (Public Servants)	DND Logistics team member Flight : YWG-YOW-YWG	768.80	n/a
Travel Expenses Actual Visit (Public Servants)	DND Logistics team member Flight Fee : YWG-YOW-YWG	22.00	n/a
Travel Expenses Actual Visit (Public Servants)	Travel claims (meals, incidentals, ground transportation, etc) - reimbursed according to National Joint Council Travel Directive	29,627.97	n/a
Total - Travel Expenses Actual Visit (Public Servants)		50,211.23	
Overtime - Actual Visit (Public Servants)	854 hours of overtime paid according to employees collectives agreements	64,339.12	n/a
Total - Overtime - Actual Visit (Public Servants)		64,339.12	
Translation	Invoice from the PSPC translation bureau for other foreign language	129.00	Invoice # 04
Total - Translation		129.00	
Hospitality (Snacks & Beverages)	Non-Alcoholic beverages provided in working offices	47.91	Invoice # 05
Hospitality (Snacks & Beverages)	Snacks provided in working offices	463.83	Invoice # 06
Hospitality (Snacks & Beverages)	Alcoholic beverages - Wine	79.05	n/a

Total - Hospitality (Snacks & Beverages)		590.79	
Official Gifts	Inukshuk sculpture	1,676.25	n/a
Official Gifts	Inukshuk sculpture	1,676.25	n/a
Official Gifts	Inukshuk sculpture	882.50	n/a
Official Gifts	Books	284.05	n/a
Official Gifts	Inukshuk sculpture	1,736.25	n/a
Official Gifts	West Coast Indigenous Talking stick	590.00	n/a
Official Gifts	West Coast Indigenous Talking stick	590.00	n/a
Total - Official Gifts		7,435.30	
Communications Costs (data only)	Bell Canada invoices for data (roaming charges, international texts)	1,215.07	n/a
Total - Communications Costs (data only)		1,215.07	
Reference Materials	Books reimbursed through a Travel Claim	96.54	n/a
Total - Reference Materials		96.54	
Administration Costs (Transportation in Canada, Miscellaneous)	Transport of materials to CRC (departure)	156.42	Invoice # 07
Administration Costs (Transportation in Canada, Miscellaneous)	Transport of materials from CRC (arrival)	196.37	
Administration Costs (Transportation in Canada, Miscellaneous)	Petro Canada - Gas	19.88	
Administration Costs (Transportation in Canada, Miscellaneous)	Shell Canada - Gas	29.91	
Administration Costs (Transportation in Canada, Miscellaneous)	Fuel Discount for Overcharge	- 16.02	
Administration Costs (Transportation in Canada, Miscellaneous)	Safety Gloves for the DND logistics team reimbursed through travel claim	107.97	n/a
Total - Administration Costs (Transportation in Canada, Miscellaneous)		494.53	
Grand Total		124,511.58	