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Hi Alison,

I approve OSGG's budget estimate for this visit.

XDM kindly provided me the coding.

Department: 0050

IS Org: 77000-32020

IS Ref: 5000516547

XDM will be standing by to receive the invoice for cost recovery of all advance costs (December 2021). We have noted your intent of PAYE/RAYE arrangement for the actual visit given that we will be within days of the end of the fiscal year upon return from the visit.

Regards,

Justin

**Justin Barrette** (he/him | il/lui)

Visits Coordinator | Coordonnateur des visites

Official Visits Division | Direction des visites officielles

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Global Affairs Canada | Affaires mondiales Canada

Government of Canada | Gouvernement du Canada

**From:** Pike, Allison

**Sent:** March 3, 2022 6:45 PM

**To:** Barrette, Justin -XDV

**Cc:** Fauvel, Aline -XDM ; Cloutier-Pagé, Jannie -XDM ; Boivin, Linda -XDM ; Lasalle, Sylvie -XDM ; Mousseau, Duncan ; MacIntyre, Christine ; Hamer, Alison ; Roy-Bélisle, Phillippe ; Cheatani, Janine

**Subject:** OSGG Budget Estimate for the Governor General's Visit to the UAE, Qatar and Kuwait = \$160,850

Justin,

On behalf of Duncan, please find attached the estimated budget for OSGG expenses related to the Governor General's visit to the United Arab Emirates, State of Qatar and State of Kuwait, March 16 to 23, 2022.

We believe that \$160,850 is a good estimate of OSGG expenses related to this visit.

Could you please confirm that GAC approves the estimated budget of \$160,850 with a "reply to all"?

I would also like to take this opportunity to mention that it is the OSGG's intent to finalize the expenses related to the Advance for this visit within the next week to 10 days, if not sooner. This will allow the OSGG to recover the costs from GAC for the Advance through a "first invoice" before March 31.

However, due to the timing of the actual visit, we will not be in a position to reconcile the costs related

to the visit this fiscal year. As a result, a PAYE/RAYE arrangement will need to be set up between our two organizations so that the OSGG can recover these costs via a “final invoice” next fiscal year.

Thanks very much and should you have any questions or concerns, please don't hesitate to contact me.

Allison

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Allison Pike

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