



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

**2012-2013  
ANNUAL REPORT  
ON COMMITTEE  
ACTIVITIES AND EXPENDITURES**

**COMMITTEES AND LEGISLATIVE SERVICES DIRECTORATE  
June 2013**

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## INTRODUCTION

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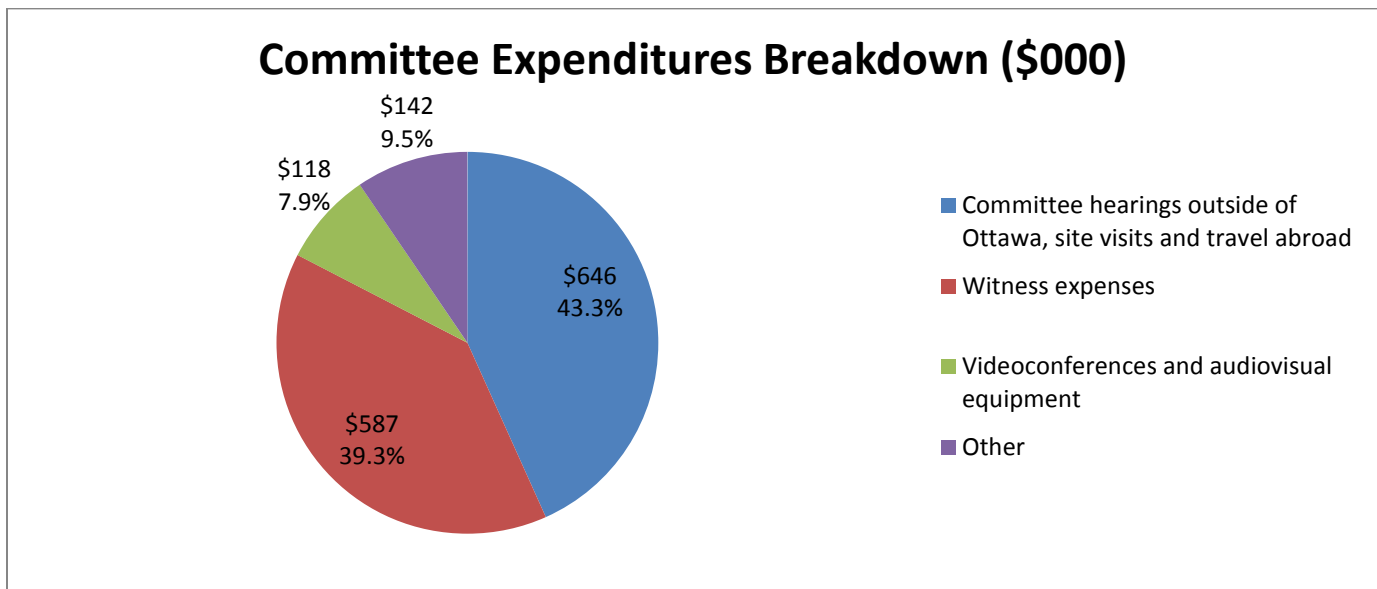
This report on committee activities and expenditures for fiscal year 2012-2013 is tabled pursuant to Standing Order 121(4) and includes a five-year historical framework.

The level of activity increased substantially compared to the previous year, during which there was an election and a subsequent decrease in the number of committee meetings held, as so often occurs.

Core funding for standing committees and standing joint committees was set at **\$3 million**. In addition, **\$250,000** was allocated for e-consultation services and expert resources required by the committees.

Following the creation of the Legislative Committee on Bill C-11 and the Legislative Committee on Bill C-18 in the previous fiscal year, expenditures in the amount of \$6,661 were charged against the 2012-2013 budget for standing committees and standing joint committees. Two special committees were also established by an order of the House. As decided by the Board of Internal Economy, their budgets were charged against the funds allocated to standing committees and standing joint committees. Their expenses totalled \$36,886.

Committee expenditures totalled **\$1,493,586**. The breakdown of expenditures is as follows:



During the period covered by this report, a total of 1,144 meetings were held (of which 195 included witnesses via videoconference, 220 were televised and 28 were video recorded by external broadcasters), 3,475 witnesses were heard and 150 reports were presented to the House.

For further information, please contact the Committees and Legislative Services Directorate, at [LIAI@parl.gc.ca](mailto:LIAI@parl.gc.ca).

## COMMITTEE MEETINGS AND EXPENDITURES FOR THE LAST FIVE FISCAL YEARS

The tables below outline committee activities and expenditures over the last five years. Please note that all subcommittee expenditures have been added to the expenditures of the standing committees.

Type	Number of Meetings				
	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
<b>Standing</b>	892	1,066	1,358	885	1,134
<b>Legislative</b>	8	1	20	15	0
<b>Special</b>	11	20	22	0	10
<b>Total</b>	<b>911</b>	<b>1,087</b>	<b>1,400</b>	<b>900</b>	<b>1,144</b>

Type	Expenditures				
	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
	\$	\$	\$	\$	\$
<b>Standing</b>	1,633,610	1,963,691	2,216,340	1,105,575	1,450,039
<b>Legislative</b>	5,862	0	41,183	30,333	6,661
<b>Special</b>	29,700	13,606	153,179	0	36,886
<b>Total*</b>	<b>1,669,172</b>	<b>1,977,297</b>	<b>2,410,701</b>	<b>1,135,909</b>	<b>1,493,586</b>

\* Differences in totals are due to rounding.

**COMMITTEE MEETINGS BY TYPE OF ORDER OF REFERENCE FOR THE LAST FIVE YEARS  
(2008-2009 TO 2012-2013)**

REFERENCE TYPE	NUMBER OF MEETINGS BY TYPE					% OF MEETINGS BY TYPE				
	08/09	09/10	10/11	11/12	12/13	08/09	09/10	10/11	11/12	12/13
House Orders of Reference	23	30	36	36	28	1.8	1.8	1.9	3.0	1.77
Standing Order 108 (2), (3) & (4)	559	714	838	526	706	44.7	41.9	42.9	43.2	44.66
Reports and Returns	3	23	25	5	23	0.2	1.3	1.3	0.4	1.45
Estimates	56	83	51	53	60	4.5	4.9	2.6	4.3	3.80
Order in Council Appointments	3	5	6	3	3	0.2	0.3	0.3	0.2	0.19
Legislation	84	158	258	78	174	6.7	9.3	13.2	6.4	11.01
Pre-budget Consultations	0	24	16	21	14	0	1.4	0.8	1.7	0.89
Written Questions	0	0	0	0	0	0	0	0	0	0
Responses to Petitions	0	0	0	0	0	0	0	0	0	0
Committee Business	486	612	692	462	527	38.9	35.8	35.4	37.9	33.33
Election of Chairs	36	56	32	35	46	2.9	3.3	1.6	2.9	2.91
Others	1	0	0	0	0	0.1	0	0	0	0
<b>TOTAL*</b>	<b>1,251</b>	<b>1,705</b>	<b>1,954</b>	<b>1,219</b>	<b>1,581</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>

\* Meetings where more than one order of reference is considered are tabulated as a meeting for each type. Consequently, the total number of meetings by type may be greater than the total number of meetings held.

**COMMITTEE REPORTS BY TYPE OF ORDER OF REFERENCE FOR THE LAST FIVE YEARS  
(2008-2009 TO 2012-2013)**

REFERENCE TYPE	NUMBER OF REPORTS BY TYPE					PERCENTAGE OF REPORTS BY TYPE				
	08/09	09/10	10/11	11/12	12/13	08/09	09/10	10/11	11/12	12/13
House Orders of Reference	4	4	7	1	5	2.9	2.2	3.0	1.2	3.33
Standing Order 108 (2), (3) & (4)	73	82	107	22	52	53.7	44.3	46.5	24.7	34.67
Reports and Returns	0	2	2	1	7	0	1.1	0.9	1.2	4.67
Estimates	20	34	29	27	32	14.7	18.4	12.6	31.8	21.33
Order in Council Appointments	0	1	3	2	2	0	0.5	1.3	2.4	1.33
Legislation	20	42	66	19	38	14.7	22.7	28.7	22.4	25.33
Pre-budget Consultations	0	1	1	2	1	0	0.5	0.4	2.4	0.67
Written Questions	0	0	0	0	0	0	0	0	0	0
Responses to Petitions	0	0	0	0	0	0	0	0	0	0
Committee Business	9	5	3	1	1	6.6	2.7	1.3	1.2	0.67
Striking of Committee Membership	10	14	12	11	12	7.4	7.6	5.2	12.9	8.00
Others	0	0	0	0	0	0	0	0	0	0
<b>TOTAL*</b>	<b>136</b>	<b>185</b>	<b>230</b>	<b>86</b>	<b>150</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>

\* Differences in totals are due to rounding.

## ACTIVITIES BY COMMITTEE (2012-2013)

STANDING COMMITTEES AND SUBCOMMITTEES <sup>1</sup>	NUMBER OF MEETINGS				TOTAL HOURS	NUMBER OF WITNESSES	NUMBER OF REPORTS <sup>5</sup>
	Total	TV <sup>2</sup>	VC <sup>3</sup>	VR <sup>4</sup>			
AANO - Aboriginal Affairs and Northern Development	34	3	2	2	49h45m	113	2
<i>Subcommittee on Agenda and Procedure (SAAN)</i>	9	0	0	0	5h34m	0	-
ACVA - Veterans Affairs	39	2	1	3	64h21m	95	5
AGRI - Agriculture and Agri-Food	40	4	10	1	60h35m	118	7
<i>Subcommittee on Agenda and Procedure (SAGR)</i>	2	0	0	0	1h26m	0	-
CHPC - Canadian Heritage	34	4	5	2	47h07m	131	7
<i>Subcommittee on Agenda and Procedure (SCHP)</i>	2	0	0	0	0h29m	0	-
CIIT - International Trade	40	0	15	0	67h34m	163	3
<i>Subcommittee on Agenda and Procedure (SCII)</i>	1	0	0	0	0h46m	0	-
CIMM - Citizenship and Immigration	45	33	13	0	99h22m	233	5
<i>Subcommittee on Agenda and Procedure (SCIM)</i>	8	0	0	0	5h36m	0	-
ENVI - Environment and Sustainable Development	40	0	8	3	72h40m	145	4
<i>Subcommittee on Agenda and Procedure (SENV)</i>	3	0	0	0	1h50m	0	-
ETHI - Access to Information, Privacy and Ethics	41	21	6	0	54h30m	76	3
FAAE - Foreign Affairs and International Development	44	3	15	2	73h55m	127	7
<i>Subcommittee on Agenda and Procedure (SFAA)</i>	1	0	0	0	0h26m	0	-
<i>Subcommittee on International Human Rights (SDIR)</i>	44	15	6	0	42h35m	54	-
FEWO - Status of Women	40	22	16	0	61h15m	121	3
<i>Subcommittee on Agenda and Procedure (SFEW)</i>	6	0	0	0	3h01m	0	-
FINA - Finance	62	40	14	1	148h00m	471	9
<i>Subcommittee on Agenda and Procedure (SFIN)</i>	10	0	0	0	9h12m	0	-
<i>Subcommittee on Bill C-38 (Part 3) (SC38)</i>	5	5	0	0	21h19m	46	-
FOPO - Fisheries and Oceans	40	3	0	0	58h17m	65	1
<i>Subcommittee on Agenda and Procedure (SFOP)</i>	3	0	0	0	2h31m	0	-
HESA - Health	42	1	13	0	70h46m	127	5
HUMA - Human Resources, Skills and Social Development and the Status of Persons with Disabilities	42	4	6	0	71h17m	201	5
INDU - Industry, Science and Technology	39	1	5	0	64h10m	101	3
JUST - Justice and Human Rights	38	5	11	0	58h42m	127	13
<i>Subcommittee on Agenda and Procedure (SJUS)</i>	2	0	0	0	0h16m	0	-
LANG - Official Languages	39	10	0	0	61h01m	114	4
LIAI - Liaison	1	0	0	0	0h13m	0	0
<i>Subcommittee on Committee Budgets (SBLI)</i>	11	0	0	0	3h23m	0	-

STANDING COMMITTEES AND SUBCOMMITTEES <sup>1</sup>	NUMBER OF MEETINGS				TOTAL HOURS	NUMBER OF WITNESSES	NUMBER OF REPORTS <sup>5</sup>
	Total	TV <sup>2</sup>	VC <sup>3</sup>	VR <sup>4</sup>			
NDDN - National Defence	39	2	1	3	69h28m	93	3
<i>Subcommittee on Agenda and Procedure (SNDD)</i>	5	0	0	0	5h01m	0	-
OGGO - Government Operations and Estimates	43	14	11	0	75h16m	146	5
<i>Subcommittee on Agenda and Procedure (SOGG)</i>	7	0	0	0	4h45m	0	-
PACP - Public Accounts	47	11	0	0	83h39m	62	8
PROC - Procedure and House Affairs	38	3	0	2	45h06m	92	30
<i>Subcommittee on Agenda and Procedure (SPRO)</i>	3	0	0	0	1h28m	0	-
<i>Subcommittee on Private Members' Business (SMEM)</i>	4	0	0	0	1h16m	0	-
RNNR - Natural Resources	40	1	18	0	69h38m	109	2
SECU - Public Safety and National Security	46	5	11	7	70h20m	147	8
TRAN - Transport, Infrastructure and Communities	35	4	3	1	54h42m	131	6
<i>Subcommittee on Agenda and Procedure (STRA)</i>	6	0	0	0	2h28m	0	-
<b>TOTAL STANDING AND SUBCOMMITTEES</b>	<b>1,120</b>	<b>216</b>	<b>190</b>	<b>28</b>	<b>1,765h23m</b>	<b>3,408</b>	<b>148</b>

STANDING JOINT COMMITTEES	NUMBER OF MEETINGS				TOTAL HOURS	NUMBER OF WITNESSES	NUMBER OF REPORTS <sup>5</sup>
	Total	TV <sup>2</sup>	VC <sup>3</sup>	VR <sup>4</sup>			
BILI - Library of Parliament	4	0	0	0	3h12m	6	1
REGS - Scrutiny of Regulations	10	0	0	0	12h14m	0	0
<b>TOTAL STANDING JOINT COMMITTEES</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15h26m</b>	<b>6</b>	<b>1</b>

LEGISLATIVE COMMITTEES	NUMBER OF MEETINGS				TOTAL HOURS	NUMBER OF WITNESSES	NUMBER OF REPORTS <sup>5</sup>
	Total	TV <sup>2</sup>	VC <sup>3</sup>	VR <sup>4</sup>			
CC11 – Bill C-11	0	0	0	0	0	0	0
CC18 – Bill C-18	0	0	0	0	0	0	0
<b>TOTAL LEGISLATIVE COMMITTEES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## ACTIVITIES BY COMMITTEE (2012-2013) (cont'd)

SPECIAL COMMITTEES	NUMBER OF MEETINGS				TOTAL HOURS	NUMBER OF WITNESSES	NUMBER OF REPORTS <sup>5</sup>
	Total	TV <sup>2</sup>	VC <sup>3</sup>	VR <sup>4</sup>			
COOP - Co-operatives	9	4	5	0	56h47m	61	1
IWFA – Violence Against Indigenous Women	1	0	0	0	0h09m	0	0
<b>TOTAL SPECIAL COMMITTEES</b>	<b>10</b>	<b>4</b>	<b>5</b>	<b>0</b>	<b>56h56m</b>	<b>61</b>	<b>1</b>

ALL COMMITTEES	NUMBER OF MEETINGS				TOTAL HOURS	NUMBER OF WITNESSES	NUMBER OF REPORTS <sup>5</sup>
	Total	TV <sup>2</sup>	VC <sup>3</sup>	VR <sup>4</sup>			
<b>TOTAL ALL COMMITTEES</b>	<b>1,144</b>	<b>220</b>	<b>195</b>	<b>28</b>	<b>1,837h46m</b>	<b>3,475</b>	<b>150</b>

<sup>1</sup> In practice, most Committees create a Subcommittee on Agenda and Procedure, commonly referred to as a “steering committee”, to help them plan their work. The establishment of subcommittees is usually designed to relieve parliamentary committees of planning and administrative tasks, or to address important issues relating to their mandate.

<sup>2</sup> Number of televised meetings.

<sup>3</sup> Number of meetings using videoconferencing

<sup>4</sup> Number of meetings video recorded by members of the Canadian Parliamentary Press Gallery.

<sup>5</sup> Subcommittees are not empowered to report to the House. They only present reports to the relevant standing committees.

## DETAILED COMMITTEES EXPENDITURE REPORT (2012-2013)

Standing and standing joint committees are funded from a **\$3 million** envelope and an additional **\$250,000** fund for the purpose of financing committee requests for e-consultations and other specialized experts. This envelope is managed by the Liaison Committee. Special, special joint and legislative committees are funded directly by the Board of Internal Economy. However, in accordance with a decision by the Board, two legislative committees and one Special Committee were funded from the envelope normally reserved for standing and standing joint committees. Joint committees are funded by both the House of Commons (70%) and the Senate (30%); the figures provided in this report reflect the House of Commons portion.

*The following tables provide a detailed account of each committee's actual expenditures according to four standard categories. Please note that all subcommittee expenditures are included with those of their standing committees.*

### 1. STANDING COMMITTEES

COMMITTEES	EXPENDITURES (in \$)				
	Committee Travel	Witnesses	Videoconferencing and Audiovisual Equipment	Other*	TOTAL
AANO - Aboriginal Affairs and Northern Development	98,063	38,939	513	2,100	139,615
ACVA - Veterans Affairs		23,029		1,459	24,487
AGRI - Agriculture and Agri-Food	12,656	28,451	6,691	2,960	50,758
CHPC - Canadian Heritage		29,986	1,923	4,157	36,067
CIIT - International Trade	124,961	21,137	12,922	1,871	160,890
CIMM - Citizenship and Immigration	27,034	48,986	5,041	6,957	88,018
ENVI - Environment and Sustainable Development	80,326	30,918	3,089	3,387	117,720
ETHI - Access to Information, Privacy and Ethics	19,761	5,282	2,132	4,905	32,080
FAAE - Foreign Affairs and International Development	128,787	37,196	13,380	10,145	189,508
FEWO - Status of Women		1,531	6,023	3,872	11,426
FINA - Finance	33,606	77,436	13,192	24,955	149,188
FOPO - Fisheries and Oceans		11,918		3,301	15,218
HESA - Health		29,158	6,390	7,018	42,566
HUMA - Human Resources, Skills and Social Development and the Status of Persons with Disabilities	80,987	38,631	3,166	3,464	126,248
INDU - Industry, Science and Technology		12,585	2,335	5,854	20,774
JUST - Justice and Human Rights		19,698	2,625	4,824	27,146
LANG - Official Languages		31,330		3,331	34,660

COMMITTEES	EXPENDITURES (in \$)				
	Committee Travel	Witnesses	Videoconferencing and Audiovisual Equipment	Other*	TOTAL
LIAI - Liaison				2,441	2,441
NDDN - National Defence	22,985	14,409	3,106	5,293	45,793
OGGO - Government Operations and Estimates		10,851	5,025	4,247	20,122
PACP - Public Accounts	16,999			3,434	20,434
PROC - Procedure and House Affairs		261		11,294	11,555
RNNR - Natural Resources		11,881	18,172	6,378	36,431
SECU - Public Safety and National Security		12,151	4,759	1,806	18,716
TRAN - Transport, Infrastructure and Communities		12,201	4,080	5,809	22,091
<b>SUB-TOTAL**</b>	<b>646,164</b>	<b>547,964</b>	<b>114,564</b>	<b>135,260</b>	<b>1,443,951</b>

## 2. STANDING JOINT COMMITTEES

COMMITTEES	EXPENDITURES (in \$)				
	Committee Travel	Witnesses	Videoconferencing and Audiovisual Equipment	Other*	TOTAL
BILI - Library of Parliament				2,010	2,010
REGS - Scrutiny of Regulations				4,078	4,078
<b>SUB-TOTAL**</b>				<b>6,088</b>	<b>6,088</b>

<b>TOTAL STANDING COMMITTEES**</b>	<b>646,164</b>	<b>547,964</b>	<b>114,564</b>	<b>141,348</b>	<b>1,450,039</b>
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## 3. LEGISLATIVE COMMITTEES

COMMITTEES	EXPENDITURES (in \$)				
	Committee Travel	Witnesses	Videoconferencing and Audiovisual Equipment	Other*	TOTAL
CC11 – Bill C-11		5,242			5,242
CC18 – Bill C-18		1,419			1,419
<b>SUB-TOTAL**</b>		<b>6,661</b>			<b>6,661</b>

## DETAILED COMMITTEES EXPENDITURE REPORT (2012-2013) (cont'd)

### 4. SPECIAL COMMITTEES

COMMITTEES	EXPENDITURES (in \$)				
	Committee Travel	Witnesses	Videoconferencing and Audiovisual Equipment	Other*	TOTAL
COOP - Co-operatives		32,610	3,276	1,000	36,886
IWFA – Violence Against Indigenous Women					
<b>SUB-TOTAL **</b>		<b>32,610</b>	<b>3,276</b>	<b>1,000</b>	<b>36,886</b>

### 5. SPECIAL JOINT COMMITTEES

COMMITTEES	EXPENDITURES (in \$)				
	Committee Travel	Witnesses	Videoconferencing and Audiovisual Equipment	Other*	TOTAL
<b>SUB-TOTAL **</b>					
<b>TOTAL LEGISLATIVE AND SPECIAL COMMITTEES**</b>		<b>39,271</b>	<b>3,276</b>	<b>1,000</b>	<b>43,547</b>

### TOTAL - ALL COMMITTEES

ALL COMMITTEES	EXPENDITURES (in \$)				
	Committee Travel	Witnesses	Videoconferencing and Audiovisual Equipment	Other*	TOTAL
<b>GRAND TOTAL **</b>	<b>646,164</b>	<b>587,235</b>	<b>117,839</b>	<b>142,348</b>	<b>1,493,586</b>

\* "Other" includes expenditures for working meals, reports, professional service contracts, and minor miscellaneous expenses.

\*\* Differences in totals are due to rounding.