

**TRANSPORT CANADA DETAILED ACTION PLAN**  
to the recommendations of the OAG Audit of the National Trade Corridors Fund

Report Ref. No.	OAG Recommendation	Departmental Response	Description of Final Expected Outcome/Result	Expected Final Completion Date	Key Interim Milestones (Description/Dates)	Responsible Organization Point of Contact (Name, Position, Tel #)	Indicator of Achievement (For Committee Use Only)
4.25	In support of the transparency and fairness of the project selection process, Transport Canada should document the review committees' work, including the rationale used when validating project evaluation scores and applying additional considerations for identifying which proposals to recommend for funding.	<p>Transport Canada agrees with the audit recommendation and intends to address this recommendation through the following actions:</p> <ul style="list-style-type: none"> <li>Developing procedures and documentation instructions to ensure review committee discussions are formally captured.</li> <li>Ensuring appropriate documentation is produced when a project is not recommended for funding.</li> <li>Formally capturing and documenting the confirmation of proposal evaluation scores, calibration exercises and the application of additional considerations at the review committee.</li> </ul>	<p>1) Completion of procedural documentation outlining review committee and overall recommendation governance.</p> <p>2) Completion of review committee and overall recommendation governance documentation for each new call for proposal.</p>	In advance of the next National Trade Corridors Fund call for proposals.	<p>1) September 2024 2) September 2024</p> <p>This process will be used for the next National Trade Corridors Fund call for proposals</p>	<p>Stephanie Hébert, Assistant Deputy Minister, Programs 819-230-1997</p> <p>Joshua LaRocque, Director General, Transportation Infrastructure Programs 343-575-6121</p>	

4.43	<p>Transport Canada should strengthen project-level performance evaluation and monitoring to allow the consistent and timely gathering of performance information for future projects and those underway and to allow the roll-up of results from individual funded projects to inform program-level performance and accountability.</p>	<p>Transport Canada agrees with the audit recommendation and intends to address this recommendation through the following actions:</p> <ul style="list-style-type: none"> <li>• Ensuring all new contribution agreements continue to use project specific performance indicators.</li> <li>• Working with recipients with ongoing projects to determine if they can adopt the project specific performance indicators as part of the project's contribution agreement and/or final report.</li> <li>• Developing a common tool to ensure all project managers have a single source to input specific performance indicator information and data to allow for reporting of results at the project and program level.</li> </ul>	<ol style="list-style-type: none"> <li>1) Develop &amp; define core project performance indicators.</li> <li>2) Apply core performance and additional project specific performance indicators to contribution agreements moving forward.</li> <li>3) For ongoing projects, contribution agreements will be amended to include project specific performance indicators and/or the project's final report requirements, where possible and in cooperation with recipients</li> <li>4) Develop a centralized result reporting system to capture project performance and results data to allow for reporting of results at the</li> </ol>	September 2025	<ol style="list-style-type: none"> <li>1) Most of the work is complete as noted by the Report, further work will be completed by Fall 2024 to develop indicators specific to certain project types (studies).</li> <li>2) Ongoing as agreements are set up.</li> <li>3) By January 2025, for all ongoing projects for which we have active agreements, TC will work with recipients to determine if agreements can be amended to include results/performance indicators or if final report requirements can be modified to get the data needed for results/performance reporting</li> </ol> <p>By September 2025, for ongoing contribution agreements where recipients have</p>	<p>Stephanie Hébert, Assistant Deputy Minister, Programs 819-230-1197</p> <p>Joshua LaRocque, Director General, Transportation Infrastructure Programs 343-575-6121</p>	
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