

# PUBLIC HEALTH AGENCY OF CANADA'S MANAGEMENT RESPONSE AND ACTION PLAN (MRAP)

In response to the recommendations of the Report – Audit of ArriveCAN  
of the Auditor General of Canada to the Parliament of Canada

Ref. No.	OAG Recommendation	Departmental Response	Description of Final Expected Outcome/Result	Expected Final Completion Date	Key Interim Milestones (Description/Dates)	Responsible Organization/Point of Contact (Name, Position, Tel#)	Indicator of Achievement (For Committee use only)
47	The Public Health Agency of Canada and the Canada Border Services Agency should fully document interactions with potential contractors and the reasons for decisions made during non-competitive procurement processes, as well as put in place a process to ensure compliance with the requirements of contracting policy.	<p>Agreed.</p> <p>The Public Health Agency of Canada will update guidance and/or checklists with respect to file documentation, noting requirements to document interactions with potential contractors. The Public Health Agency expects this action to be implemented by June 30, 2024.</p> <p>The Public Health Agency of Canada will review the current process in place to ensure compliance with file documentation as per the Treasury Board <i>Directive on the Management of Procurement</i>. The Public Health Agency expects this action to be implemented by October 31, 2024.</p>	<p>Guidance and checklists pertaining to file documentation reflect updated policy requirements and best practices to support consistent and transparent decision making.</p> <p>***</p> <p>Quality assurance process is commensurate with risk and complexity, and supports consistency and continuous improvement.</p>	<p><b>June 30, 2024</b> Updated guidance and checklists will be finalized and communicated.</p> <p>***</p> <p><b>October 31, 2024</b> Review of current process will be completed and an updated process will be finalized (for applicability to future quality assurance exercises).</p>	<p><b>March 31, 2024</b> Conduct a preliminary scan of the existing guidance and checklists pertaining to documentation requirements, to identify gaps.</p> <p><b>May 31, 2024</b> Complete a first draft and seek input from key stakeholders within procurement.</p> <p>***</p> <p><b>June 30, 2024</b> Conduct a scan of current compliance processes in place, to identify gaps in policy requirements.</p> <p><b>August 30, 2024</b> The updated proposed process will be tested with actual files and refined based on feedback.</p>	<p>PHAC/CFOCMC (via HC/CFOB/PIMD)</p> <p>Martin Krumins Vice President and Chief Financial Officer 613-8087468</p> <p>Ryan Higgs Director General 613-297-4952</p>	