



National Defence

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JUN 30 2023

The Honourable John Williamson  
Chair, Standing Committee on Public Accounts  
House of Commons  
Ottawa, Ontario  
K1A 0A6

Dear Mr. Williamson,

National Defence is pleased to present the House Standing Committee on Public Accounts the enclosed status update on the Justice Administration and Information Management System.

Sincerely,

 Bill Matthews

Enclosure: 1

**Update to the Standing Committee on Public Accounts on  
Report 3, Administration of Justice in the Canadian Armed Forces, of the 2018 Spring  
Reports of the Auditor General of Canada**

**PACP Request for Information:**

*Given that much of the success of the Office of the Judge Advocate General's corrective measures will depend upon the successful implementation and use of the Justice Administration and Information Management System (JAIMS), the Committee requests a status update on JAIMS; initial feedback pertaining to its use; its training practices; and feedback pertaining to any administrative improvements in the military justice system.*

**Background**

On April 22, 2020, National Defence received a letter from the Public Accounts Committee requesting an update on the implementation of the Justice Administration and Information Management System, or "JAIMS."

In May 2020, National Defence updated the Committee on the launch and rollout of JAIMS, training practices developed for users, initial feedback on use, and potential improvements to the administration of military justice. National Defence also reported that the impact of COVID-19 had halted the further development of the JAIMS software and its expanded rollout across the Canadian Armed Forces. National Defence was unable to provide a projected completion date for JAIMS' advanced functionality or concrete rollout timeline but committed to updating the Committee by 31 December 2020, and has since kept the Committee updated on an annual basis. More specifically, National Defence expects the rollout of JAIMS 2.0 to commence in the fall of 2024.

At the time of the last update in June 2022, National Defence reported that it continued to establish the processes necessary to enable the rollout of JAIMS across the Canadian Armed Forces, and it committed to provide the Committee with more information in the following sections: 1) the plan and timelines for JAIMS rollout, 2) progress made to the administration and functionality of JAIMS, and 3) progress made on JAIMS User Training and user feedback.

**Update on the Justice Administration and Information Management System**

*JAIMS (version 2.0) Rollout*

As indicated in National Defence's last update in June 2022, amendments made to the *National Defence Act*, resulting from the implementation of the remaining provisions of Bill C-77 (*An Act to amend the National Defence Act and to make related and consequential amendments to other Acts*) and the *Declaration of Victims Rights* on 20 June 2022, will and have had a significant impact on the administration of military justice case files. For example, the summary hearing form of a disciplinary trial was introduced, and the summary trial was eliminated. The new decision process on proceeding by summary hearing versus court martial is also significantly different from the previous system. National Defence will continue to ensure that JAIMS reflects the current military justice system and is able to provide data that can be effectively measured and analyzed.

National Defence continues to plan the details of the new version of JAIMS (JAIMS 2.0) rollout. National Defence now anticipates the rollout of JAIMS 2.0 to commence in the fall of 2024, a change that reflects a more complete understanding of the new military justice system in the year since its implementation.

#### *Functional and Administrative Improvements to JAIMS*

National Defence continues to make progress on the administration and functionality of JAIMS. The court martial functionality through the integration of both the Security and Military Police Information System (SAMPIS) and the Director of Military Prosecutions' Case Management System (DMP-CMS) with the JAIMS system has been delayed until after JAIMS 2.0 rollout to ensure that the summary hearing process is properly reflected in JAIMS and available to users because it is the process that is expected to be more frequently used.

At the time of the next update to the Committee, National Defence anticipates that planning for the integration of SAMPIS and DMP-CMS with JAIMS will be underway.

#### *JAIMS Training Practices and User Feedback*

Since the development and delivery of the individual self-paced online learning for JAIMS (version 1.0) in April 2022, user feedback has led to the development of a new training approach for JAIMS 2.0. As the users of JAIMS will only access the system as required, there could be significant time delays between completing formal training and actually using JAIMS. Therefore, JAIMS 2.0 will be developed with a built-in Electronic Performance Support System (EPSS). EPSS is a combination of help files and software links that, with readily available support systems involving multiple levels of resource personnel, will provide users with the support they need to navigate the system effectively, ensuring data accuracy without conducting formal training.

In terms of sequencing, EPSS will be completed following JAIMS 2.0 development as it requires a stable platform on which it can be built. Planning for EPSS will be finalized before June 30, 2024.

#### **Future updates to the Committee**

Continued development and implementation of JAIMS will allow National Defence to directly address many of the Auditor General's key findings, as well as recommendation 50 in the Report of the Third Independent Review Authority to the Minister of National Defence (Fish Report), which is to develop and begin operating JAIMS as soon as possible. To fully implement recommendation 50 of the Fish Report, National Defence is working to ensure that JAIMS 2.0 reflects the military justice system and provides data that can be effectively measured and analyzed.

National Defence will next provide an update to the Committee on JAIMS 2.0 rollout, progress made to the administration and functionality of JAIMS, and progress made on EPSS by 30 June 2024.